Indiana University
Limited English Proficiency (LEP) Plan

Revised December 2022
In accordance with the prohibition against discrimination on the basis of national origin under Title VI, Indiana University is committed to the accessibility of our programs and activities to those with Limited English Proficiency (LEP). To that end, the University will take reasonable steps to make available appropriate alternative language formats to those with limited English proficiency upon request.

I. Identifying Limited English Proficient (LEP) Individuals who Need Language Assistance

Indiana University includes seven campuses, two regional centers, and nine School of Medicine campuses across the state of Indiana. According to the 2021 U.S. Census data, the State of Indiana had an estimated population of 6,397,955 individuals five years and older, and of this around 5,800,831 reported speaking only English in the home. The data indicates that the most frequently spoken language by the LEP population in Indiana is Spanish. In Indiana an estimated 308,300 reported speaking Spanish at home, with around 109,457 reporting they speak English less than “very well.” Additionally, around 27,517 individuals reported speaking other languages of Asia at home, with an estimated 18,480 of those reporting they speak English less than “very well.” Other languages identified as more frequently used at home by LEP individuals in Indiana were Chinese (including Mandarin & Cantonese); German; Yiddish, Pennsylvania Dutch, or other West Germanic languages; and Arabic.

The University also considered student data in the development of this plan. As of the Fall 2022 semester, Indiana University had around 91,000 undergraduate and graduate students, with around 6,500 students identifying as international. The region most often identified by students as country of origin other than the United States are predominately Asian countries. IU academic programs require all nonnative English-speaking international undergraduate applicants to demonstrate English proficiency as the majority of courses outside of the foreign language programs are taught in English. Students can meet this requirement by attaining the necessary score on any one of the tests listed here: TOEFL (internet-based test), TOEFL (paper-based test), TOEFL iBT Special Home Edition, TOEFL ITP+ China, International English Language Testing System (IELTS), IELTS Indicator, Duolingo English Test (DET), Cambridge English, Pearson PTE, Michigan Tests MET, SAT Evidence-Based Reading and Writing, ACT English section.

While minimal interactions have been brought to the attention of OIE, interactions with LEP individuals are more likely to occur in offices related to student services such as Financial Aid, Bursar, and Office of International Services, as well as offices offering services to the public such as Transportation, Visitor Services, IUPD, Performing Arts, Library, and Events.

II. Language Assistance Measures and Available Resources

The University either already makes available or is in the process of the following actions:

- Linking to the “I Speak” cards on the IU LEP webpage at https://equity.iu.edu/accessibility/LEP%20Statement.html
• Developing and updating a list of bilingual or multilingual employees/departments who might assist LEP individuals
• As the publicly identified University point of contact for LEP assistance, distribute and provide internal instructions to appropriate OIE staff for arranging telephonic interpreting services
• Translating the relevant section on the IU LEP webpage that refers individuals to OIE for assistance and questions into frequently encountered languages in Indiana as identified by the 2021 U.S. Census data and other important documents as requested and determined reasonable

III. Providing Notice to LEP Persons
The University publicly identifies the Office of Institutional Equity (oie@iu.edu) as the appropriate contact for LEP individuals with questions or concerns. Appropriate OIE staff are provided with “I Speak” cards to efficiently identify the applicable language and assist any LEP individual reaching out for assistance. Information about free translation services is provided on the IU LEP website. OIE plans to translate the relevant section of the webpage directing LEP individuals seeking assistance to contact OIE into frequently encountered languages in Indiana as identified by the 2021 U.S. Census data (See Section II).

IV. Monitoring, Assessing, and Updating the LEP Plan
Updates to this plan will occur as needed and in response to identified concerns and feedback. The information and resources provided on the Office of Institutional Equity website that includes IU’s LEP Statement will be reviewed annually for necessary updates.

V. Distribution of Plan and Training for Staff
The University’s current LEP plan will be available for download on the IU Office of Institutional Equity Website at https://equity.iu.edu/accessibility/LEP%20Statement.html. Additionally, OIE will work with each campus Equity Official to identify and disseminate the plan and information to the offices they identify that most often interact with the public and LEP individuals. Information will also be provided for working with OIE to arrange interpreting and translations services.

For questions regarding this plan or LEP resources at Indiana University Bloomington, please contact:

Office of Institutional Equity
L03 Carmichael Center
530 E. Kirkwood Ave.
Bloomington, IN 47405
oie@iu.edu
(812) 855-7559

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1. Arabic
2. Armenian
3. Bengali
4. Cambodian
5. Chamorro
6. Simplified Chinese
7. Traditional Chinese
8. Croatian
9. Czech
10. Dutch
11. English
12. Farsi
<p>| 13. French     | Cocher ici si vous lisez ou parlez le français. |
| 14. German    | Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen. |
| 15. Greek     | Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά. |
| 16. Haitian Creole | Make kazye sa a si ou li oswa ou pale kreyòl ayisyen. |
| 17. Hindi     | अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ। |
| 19. Hungarian | Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet. |
| 20. Ilocano    | Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano. |
| 21. Italian   | Marchi questa casella se legge o parla italiano. |
| 22. Japanese  | 日本語を読んだり、話せる場合はここに印を付けてください。 |
| 23. Korean    | 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오. |
| 24. Laotian   | ເສີ ແລະ ການອ່ານມັກ ດີເສີ ວ່າຈາກການປ່ຽນປະຈັກັນ. |
| 25. Polish    | Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. |</p>
<table>
<thead>
<tr>
<th></th>
<th>Portuguese</th>
<th>Romanian</th>
<th>Russian</th>
<th>Serbian</th>
<th>Slovak</th>
<th>Spanish</th>
<th>Tagalog</th>
<th>Thai</th>
<th>Tongan</th>
<th>Ukranian</th>
<th>Urdu</th>
<th>Vietnamese</th>
<th>Yiddish</th>
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<tbody>
<tr>
<td>□</td>
<td>Assinale este quadrado se você lê ou fala português.</td>
<td>Însemnați această căsuță dacă citiți sau vorbiți românesc.</td>
<td>Пометьте этот квадратик, если вы читаете или говорите по-русски.</td>
<td>Обележите овај квадратич уколико читате или говорите српски језик.</td>
<td>Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.</td>
<td>Marque esta casilla si lee o habla español.</td>
<td>Markahan itong kwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.</td>
<td>ใข้ามาเครื่องหมายลงในช่องสำหรับการศึกษาภาษาไทย.</td>
<td>Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.</td>
<td>Відмітьте цю клітинку, якщо ви читаєте або говорите українською мовою.</td>
<td>اگر آپ اردو بولندیا ہے تو انگریزی کم ہماہیں۔</td>
<td>Xin đánh dấu vào ở này nếu quý vị biết đọc và nói được Việt Ngữ.</td>
<td>באתיקנט דעמ קוספל אוניב אָר לייענט אָדה רעדט אַהיש.</td>
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